



**General Terms & Conditions
2016-2017
Day Students**

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■ ABOUT US

St. George's International School, Montreux, founded in 1927, is a small International, Day and Boarding school, home to over 400 boys and girls aged from 3 to 18. As a Thinking School, St. George's International School aims to educate young minds and to equip its pupils to become global citizens – inspired innovators of tomorrow. A well-structured, multilingual enquiry based curriculum, rooted in academic rigour, with an emphasis on the performing arts, sport and co-curricular activities enables us to reach our goals for every pupil, whilst allowing them to fulfil their own.

■ PROGRAMMES

- Foundation Stage through to Year 13
- Day and Boarding
- International General Certificate of Secondary Education (IGCSE)
- Pre-IB Programme
- International Baccalaureate Diploma Programme (IBDP)
- High School Diploma Programme (HSDP)

■ ACADEMIC SUPPORT

- Learning Centre
- Private Tuition
- Mother Tongue Support
- Individual Educational Plan
- Standardised Tests
- Preliminary SEN Assessment

■ PASTORAL CARE

- Individual House and Class Tutor
- Settling In Report for All New Students (3 weeks after the start at St. George's)
- Educational Psychological Support & Guidance
- Supervised Dining with Staff

■ HOUSE AND TUTOR SYSTEM

St. George's International School has a House system, the purpose of which is to provide pastoral care, to promote social development and to provide a framework for competition within the school. When a new student joins the school, he or she is assigned to one of the four pastoral Houses.

Every student has a tutor who supports pastoral care and monitors academic progress. The tutor reports directly to the relevant Year Group Academic Coordinator.

There are four Houses in St. George's which are named after four goddesses from Greek and Roman mythology: Atalanta (Red), Diana (Yellow), Minerva (Blue) and Vesta (Green).

Tutors meet with their tutees every day and are available as the first point of contact for parents wishing to discuss matters relating to their child.

The Senior students in each House are given the opportunity to organise and lead the House. Two House Captains are supported by two Sports' Captains. All of the students in year 12 are encouraged to take a part in the organisation of the House Play.

In the Junior department, the Heads of Houses are supported by tutors. A House Captain and two Vice Captains are chosen from amongst the older students by the staff to represent each House on a yearly basis.

House points are awarded in the Junior department for a variety of reasons, exceptional work, improvement, trying, kindness, helpfulness, etc. Each House Point is coloured in on the child's House Point Sheet and when 15 have been reached the child receives a 'Dragon'. Every month there is an ongoing competition to see which House has won the Dragon Cup.

■ SUMMARY OF SERVICES

Tuition, Fixed Charges and Mandatory Extra Expenses

INCLUDED (NO EXTRA CHARGES)

- Academic reports
- Academic transcripts
- Additional training for competitions
- Alumni Membership
- Break supervision by teachers
- Campus wide wi-fi
- Class and portrait photographs
- Classroom stationery
- Complementary accident insurance
- Curricular excursions
- Early Birds Club (from 07:45 to 08:20)
- IB Guidance
- IGCSE Guidance
- Individual educational plan - as appropriate
- Individual House and tutor
- Inter-House events
- International Award (DofE)
- Late Owls Club (from 16:30 to 18:00)
- Loan of text books
- Minor medical expenses
- Obligatory lunch and snacks
- Parent Liaison Group (PLG) membership
- Parent Portal & Mobile Application
- Parents' Evenings
- Pastoral support system
- Personal School e-mail (Seniors **ONLY**)
- Preliminary SEN assessment - as appropriate
- Pupil Portal & Mobile App
- School library services
- School run co-curricular activities & clubs (on campus)
(Juniors from 15:45 to 16:30 & Seniors from 16:30 to 18:00)
- School social events
- Settling in report for new students (after 3 weeks of start date)
- Sibling club - for Juniors with siblings in the Senior School (from 15:45 to 16:15)
- Social Enterprise Projects
- Student leadership programme
- Student school council
- Supervised meals
- Supervised study (Senior School **ONLY**)
- Tickets to school productions
- University & Career Guidance
- Various standardised tests - as appropriate
- Visiting speakers
- Yearbook

■ SUMMARY OF SERVICES

Tuition, Fixed Charges and Mandatory Extra Expenses

NOT INCLUDED (CHARGED SEPARATELY)

- Airport transport
- Weekly Skiing Programme (Year 1 and above - **Term 2 ONLY**)
- Educational psychological support & counselling - as appropriate
- Examination and assessment fees
- Extra stationery
- French tuition for parents
- Holiday clubs
- House photograph
- Learning Centre fees
- Medical insurance
- Mother tongue support
- Private music tuition
- Private tuition
- Rental of school facilities
- School bus service
- Residential Field Trips (Year 7 and above)
- Residential ski camp (Year 3 and above)
- Siblings photograph
- Small class supplement (IB **ONLY**)
- Summer Camp
- Text books for personal use
- Uniform and sports clothing
- Weekend sports options
- Whole school photograph

■ SCHOOL TERMS & HOLIDAY DATES 2016-2017

Term 1	
Orientation Senior School Day Students & Year 7	Thursday 25 th August
New Boarding Students arrive	Friday 26 th August
Orientation Junior Department Day Students	Friday 26 th August
First day	Monday 29th August
Public Holiday (Lundi du Jeûne fédéral)	Monday 19 th September
Half Term Holiday	15 th -23 rd October
Last day	Friday 16th December
Boarders leave	Saturday 17 th December

Term 2	
Boarders return	Sunday 8 th January
First day	Monday 9th January
Half Term Holiday	18 th -26 th February
Last day	Friday 31st March
Boarders leave	Saturday 1 st April

Term 3	
Boarders return	Sunday 23 rd April
First day	Monday 24th April
Ascension Holiday	25 th -26 th May
Pentecost Holiday	Monday 5 th June
Prize-giving & last day for Junior School students	Wednesday 21st June
Graduation, Prize-giving & last day for Senior School students	Thursday 22nd June

■ EXAMPLE DAILY SCHEDULE JUNIOR DEPARTMENT

Foundation Stage to Year 3	
07:45 - 08:20	Early Birds
08:20 - 08:30	Start of the school day/ Tutor time
08:30 - 09:30	Learning Session 1
09:30 - 10:30	Learning Session 2
10:30 - 11:00	Break
11:00 - 12:00	Learning Session 3
12:00 - 13:15	Lunch
13:15 - 14:15	Learning Session 4
14:15 - 15:00	Learning Session 5
15:00 - 15:15	Break
15:15 - 15:45	Games/ Activities
15:45 - 16:15	End of the school day/ Activities
16:30 - 18:00	Late Owls
Year 4 to Year 6	
07:45 - 08:20	Early Birds
08:20 - 08:30	Start of the school day/ Tutor time
08:30 - 09:30	Learning Session 1
09:30 - 10:30	Learning Session 2
10:30 - 11:00	Break
11:00 - 12:00	Learning Session 3
12:00 - 13:15	Lunch
13:15 - 14:15	Learning Session 4
14:15 - 15:00	Learning Session 5
15:00 - 15:15	Break
15:15 - 16:15	Learning Session 6/ Games/ Activities/ End of the school day
16:30 - 18:00	Late Owls

■ EXAMPLE DAILY SCHEDULE SENIOR SCHOOL

Year 7 to Year 13	
07:45 - 08:15	Academic Support
08:15 - 08:30	Start of the school day/ Tutor time
08:30 - 09:30	Learning Session 1
09:30 - 10:30	Learning Session 2
10:30 - 11:00	Break
11:00 - 12:00	Learning Session 3
12:00 - 13:00	Learning Session 4
13:00 - 14:15	Lunch
14:15 - 15:15	Learning Session 5
15:15 - 16:15	Learning Session 6
16:30 - 17:00	End of the school day/ Academic Support/ Activities
17:00 - 18:00	Prep 1 or Sport/ Activities
18:00 - 19:00	Prep 2 or Sport/ Activities
19:00	Supper
20:00 - 21:00	Prep 3 for Boarders Years 10-13 or Activities for Year 6 to Year 9

■ FEES

ONE TIME FEE (FOR NEW STUDENTS)

ENTRANCE FEE

The Entrance Fee covers the administrative admissions expenses. It is payable within 10 working days once a student is offered a place in the school. This payment secures the place. It is non-refundable and is not credited towards the first term's fees.

Foundation Stage - Y2	Y3-Y6	Y7 - Y13
2'000.-	3'000.-	4'000.-

(in Swiss Francs)

If a family is transferring from an international school in Switzerland, no Entrance Fee will be charged.

ANNUAL FEES

TUITION

For privately paid children only, a 10% reduction is granted for the second child on the Tuition fee according to day student fees. **For the third and subsequent child(ren), this reduction amounts to 20% of tuition fees.**

Foundation Stage - Y3	Y4 - Y6	Y7 - Y9	Y10 - Y11	Y12 - Y13
22'750.-	23'360.-	29'480.-	30'700.-	33'150.-

(in Swiss Francs)

SUPERVISED MEALS AND SERVICE CHARGES (SNACKS AND HOT LUNCH)

All meals are served at the table and are supervised by staff, as part of the education offered by St. George's International School. Meal charges include one main meal at lunch time as well as two snacks for the Senior School and one for the Junior Department.

Foundation Stage	Y1 - Y6	Y7 - Y13
2'810.-*	2'860.-*	3'080.-*

* 8% VAT included

(in Swiss Francs)

Please describe any special dietary requirements of your child in the medical section of our Application Form.

FIXED CHARGES AND EXTRA EXPENSES

The fixed charges cover any obligatory school activities & excursions (part of the year group curriculum). They also include classroom stationery, the loan of text books, the use of educational equipment and materials, as well as university guidance.

Foundation Stage	Y1 - Y6	Y7 - Y13
660.-*	1'050.-*	1'650.-*

* 8% VAT included

(in Swiss Francs)

Some items are mandatory, some might be charged at the school’s discretion once the child’s needs have been agreed upon as a part of the admission’s conditions. Please refer to pages 6 and 7 to know what is included or not.

The following materials are provided by the school and included in the fixed charges:

- Pencil (1)
- Coloured pencils (1 box)
- Fountain pen with cartridge (1)
- Rough book (1)
- Ruler (1)
- Eraser (1)
- Pencil sharpener (1)
- Lined and squared exercise books E5 or A4*
- Squared exercise books A4 for Maths*
- Binder & paper
- Large binders
- Vocabulary books
- Compasses
- Protractor

**Distributed by teachers*

Other materials which are not included in the fixed charges will be billed separately.

Some books are lent by the school and have to be returned at the end of the academic year. In the case of a book which has not been returned, a charge will be made. Some books are used personally by the students (e.g. for exercises). These books will be charged for separately.

The International Baccalaureate (IB) charge is a flat fee for students in the IB section (Years 12 and 13). This charge covers expenses directly related to the International Baccalaureate as well as examination expenses and supervision of the extended essay, amongst other expenses.

SCHOOL UNIFORM

All St. George’s students have to wear the school uniform. The school uniform items are provided by the school and charged for separately. These items can be found in the Uniform Shop. For prices, please refer to page 26.

The shop is open two mornings per week or by appointment. The week before the first day of the academic year, the uniform shop is open four full days by appointment only. Please contact our Uniform Shop at uniform@stgeorges.ch.

MINIBUS TRANSPORT

St. Georges’ International School provides optional minibus transportation for students. The schedules and pick-up points will be organised according to the requests received.

The following areas are served:

- Vevey/Montreux area (including Blonay, St-Légier,...)
- Vevey/ Montreux train station (Shuttle)
- Verbier
- Lausanne area
- Châtel-Saint-Denis area

Other areas could be served if there are sufficient number of requests. We cannot guarantee that a bus route will reach all pick-up locations requested by parents. We reserve the right to cancel a request which cannot be fulfilled. Two services are organised (morning and afternoon). The request can be made for one of the two services or for both.

Places will be allocated on a “first come first served” basis, according to the date of receipt. A waiting list will be created where necessary. Once the transportation service has been confirmed, cancellations or changes will not be accepted and parents who withdraw will be charged for one complete month. Only students who are signed up may use the Minibus Transport

For Junior School students: If an adult is not at the afternoon drop off point, and no prior parental authorisation has been given to drop the child off without adult supervision, the bus driver will bring the child back to school.

The request can be made annually or per term. The invoicing is made at the end of each term.

Cost

The cost per service is as follows:

- Vevey/Montreux area : CHF 200.- + VAT per month per student.
- Lausanne and Châtel-Saint-Denis area : CHF 260.- + VAT per month per student.

The cost of transportation in the morning and afternoon is double.

JUNIOR DEPARTMENT DAY STUDENTS FEES

	FS	Y1	Y2	Y3	Y4	Y5	Y6
Entrance Fee	2'000.-	2'000.-	2'000.-	3'000.-	3'000.-	3'000.-	3'000.-
Tuition Fees	22'750.-	22'750.-	22'750.-	22'750.-	23'360.-	23'360.-	23'360.-
Fixed Charges*	660.-	1'050.-	1'050.-	1'050.-	1'050.-	1'050.-	1'050.-
Supervised Meal and Snacks*	2'810.-	2'860.-	2'860.-	2'860.-	2'860.-	2'860.-	2'860.-

Extra Expenses							
Clubs Run by School (On campus)	included						
Other Clubs	prices on demand						
<i>Ski Camp & Mid Week Skiing* (Optional)</i>	-	380.-	380.-	920.-	920.-	920.-	920.-
Additional Lesson Support	Refer to Learning Centre section (Page 17)						
School Bus	Refer to School Bus section (Page 13)						

*8% VAT included

(in Swiss Francs)

SENIOR SCHOOL DAY STUDENTS FEES

	Y7	Y8	Y9	Y10	Y11	Y12	Y13
Entrance Fee	4'000.-	4'000.-	4'000.-	4'000.-	4'000.-	4'000.-	4'000.-
Tuition Fees	29'480.-	29'480.-	29'480.-	30'700.-	30'700.-	33'150.-	33'150.-
Fixed Charges*	1'650.-	1'650.-	1'650.-	1'650.-	1'650.-	1'650.-	1'650.-
Supervised Meal and Snacks*	3'080.-	3'080.-	3'080.-	3'080.-	3'080.-	3'080.-	3'080.-

Extra Expenses							
<i>Ski Camp & Mid Week Skiing* (Optional)</i>	1'190.-	1'190.-	1'190.-	1'190.-	1'190.-	1'190.-	970.-
<i>National and International Field Trip (Optional)</i>	700.-	700.-	865.-	1'295.-	1'295.-	1'295.-	1'405.-
IB Diploma Charges**	-	-	-	-	-	1'300.-	1'300.-
Additional Lesson Support	Refer to Learning Centre section (Page 17)						
Clubs Run by School (On campus)	included						
Other Clubs	prices on demand						
School Bus	Refer to School Bus section (Page 13)						

*8% VAT included ** Mandatory

(in Swiss Francs)

■ LEARNING CENTRE

Supporting any pupil in need of a short or long term intervention:

- Students who show particular strengths and talents
- English Language Acquisition Programme (ELAP) and Integration Support for students who do not yet have the language skills to access the academic curriculum
- Students with study needs who would benefit from some regular tutoring during the school day or after school
- Students who need additional curricular support
- Students who need support as a result of absence due to sporting commitments
- Students with reduced timetable and/or studying IB self-taught courses
- Students with Special Educational Needs (SEN)

Learning Centre support levels are established each year but they are subject to modification depending on the student’s progress recorded in mid-term and end-of-term school reports. Students in Level 2 or above have a personalised Individual Educational Plan (IEP) with targets to monitor progress. These are reviewed every term.

LEARNING CENTRE AND ADMISSIONS POLICY

- Parents follow the Admissions procedure and are requested to provide as much information as possible to the school. The school collates all of the information from reports and Teacher Recommendation Forms, when relevant and further assessment (years 10 to 13) will take place as stated in the Admissions Policy.
- The School advises on the best programme of study for the applicant. If necessary, when additional support is required, the school indicates the level of support needed and any extra fees.
- Depending on the individual’s needs, students in **Levels 2 or 3** may also be enrolled in Curricular Support (Level 1 or ELAP Level 4) and will be charged accordingly.
- Parents understand that, in some cases, the student’s needs are identified after assessment conducted by curriculum areas upon arrival, or after a period of time at St. George’s International School.
- All new students receive a Settling-in Report after week three. In the Senior School, the report includes information from core subject areas, Tutor, Academic Year Group Coordinator, Head of House, Boarding Parents. **This report is the official communication from the school to invite parents to discuss their child’s programme of study and plan, if necessary, any additional support required.** In some rare cases, the school will decide that it cannot cater for the specific needs of a child.

Levels of support	Type of programme		Fees per year
	English Language Programme	Gifted & Talented/ Special Education Needs (SEN)	
School Action		In-class differentiation.	No charge included
Level 1		One Curricular Support session per week in the Learning Centre or within a specific class. Format to be decided by the Head of the Learning Centre.	2'000.-
Level 2	Two sessions of Curricular Support per week for students who have completed ELAP but who need extra support to be fully integrated into the mainstream English programme , format to be decided by the Head of Learning Centre.	Specialist intervention (social, emotional, behavioural support, counselling services, basic literacy and numeracy, study skills) with SEN staff.	3'300.-
Level 3		Extended specialist intervention (specific learning differences, diagnoses, cognitive programmes) with SEN staff.	6'000.-
Level 4	ELAP for students not yet integrated into the mainstream English programme.		7'500.-
Level 5		Full SEN support. Integration into mainstream where possible (depends on an individual’s age and needs). Special tailor made programme with one-to-one pupil assistance, when considered necessary.	On request

(in Swiss Francs)

■ PAYMENT OF FEES

All fees are payable in advance against the invoice on or before the due date. "Extra Expenses" are billed at the end of each term. All invoices must be paid in full, without deduction.

It is possible to request monthly or annual billing for returning students. Unless we receive written notification, the billing option will be automatically selected as per previous year. A surcharge applies for every invoice modification requested by parents, at a later date.

Payments can be made by wire-transfer, online or credit card. A 4% charge will be included on credit card payments.

Any claim on invoices must be made in writing within 15 working days of receipt. In case of late enrolment, fees are due upon receipt of the invoice. All other invoices should be settled within 30 days.

No refund of fees can be claimed on account of absence through illness or any other circumstances.

MONTHLY BILLING

This possibility is offered to students where the family is directly responsible for the payment of the fees. Payments are to be made in 10 equal instalments and are due on the first day of each month, starting on August 1st. This possibility is accorded only if payments are made through direct debit system (LSV). A 2% surcharge on the total amount due is billed.

Should the payments repeatedly fail to be recorded on the 1st of the due month, St. George's International School reserves the right to request payments according to the "termly billing" option (see hereafter). In that case, the applied 2% surcharge will not be waived.

TERMLY BILLING

This will be applied if no other indication is given to the school. The annual fees are split into three amounts, in approximate proportion to the length of each term.

- Term 1 = 40% (15 weeks)
- Term 2 = 30% (10 weeks)
- Term 3 = 30% (10 weeks)

Payments are due on:

- Term 1 31/07/2016
- Term 2 30/11/2016
- Term 3 29/02/2017

These dates must be strictly adhered to.

ANNUAL BILLING

The full annual fees may be paid in one settlement. **A 2% discount on the full amount is granted if the annual payment is recorded no later than July 31st.** This reduction does not apply if a company pays part of the school fees of the student. Should the payment fail to be recorded by this date, St. George's International School reserves the right to void the discount and bill the service on a termly basis.

CONSEQUENCES IN CASE OF LATE OR NON-PAYMENT

If the fees are not paid by the due date, the student will not be authorised to attend classes, activities, examinations or graduation. Reports, diplomas, recommendations or grade sheets will not be released until all financial obligations of the parents are settled.

The parents undertake to pay an annual default interest of 10% for any late payment, as well as a fee for issuing reminders (CHF 50.- for the second reminder, CHF 100.- for additional reminders).

In the eventuality that a family has more than one child enrolled at St. George's International School, the terms listed above will be applied to all children.

St. George's International School has the right to impose a direct debit option for all further payments.

Expenses incurred by St. George's International School in the collection process will be charged to the parents.

OPTIONAL SERVICES (SKI & FIELD TRIPS)

All registered students attending St. George's International School will be automatically enrolled to all auxiliary services. Should you decide to have your child(ren) not attend these programmes, please complete the Opt out Optional Services form, available on our website (Please refer to page 20 for withdrawal conditions).

■ WITHDRAWAL

Current students are automatically re-enrolled for all consecutive academic years. Any withdrawal must be communicated by completing and signing the online withdrawal form (available on our website). An announced change is only considered valid if receipt thereof has been confirmed by St. George's International School.

- To leave the school at the end of Term 1 (December), notification must be given by **30th September 2016**.
- To leave the school at the end of Term 2 (March), notification must be given by **31st January 2017**.
- To leave the school at the end of Term 3 (June), notification must be given by **31st March 2017**.

If the deadline for notification is not adhered to, the following term's Tuition Fees are due in their entirety.

If, for any reason, parents decide to withdraw their child from the school before the end of a term, **no claim for the reimbursement or return of any portion of the tuition, and fixed charges fees payable for that term will be taken into consideration.**

If, for any reason, the Principal requires the removal of a child from the school, **no claim for the reimbursement or return of any portion of the total fees for the academic year (tuition, fixed charges and etc) will be taken into consideration.**

The Principal reserves the right to suspend temporarily or exclude a pupil who fails to maintain the required standards of good character, behaviour or academic effort.

If a child is asked to leave St. George's International School due to a serious infringement of the school rules, parents are expected to pick up their child by the end of the academic day for day students. The school will endeavour to contact parents/ the agent/ the legal guardian by telephone in the first instance and in writing/ by email. It is the parents' responsibility to ensure that they/ the agent/ the legal guardian can be contacted at all times by the school.

The school reserves the right to contact the local authorities if a day student is not collected before the end of the school day.

All expenses related to the exclusion of a student will be charged to the Parents.

■ CHANGES OF STATUS

To be valid, any status change (from full boarder to weekly boarder or from boarder to day student) must be requested in writing. Changes must be requested in advance with the same deadlines as withdrawal.

No student is allowed to live by him or herself, even if he/ she has reached the age of majority.

All boarding status changes (transfer to day programme) will be automatically refused during the academic year. The local Swiss authorities will be informed of any and all changes of status. Change of status can result in the cancellation of a student permit.

No visa or residence permit assistance will be offered to students who have changed their status from boarding to day.

Please contact our Admissions department if you would like to change status.

■ ATTENDANCE

Family and social obligations must not interfere with punctual attendance at school and regular work. **A student who is habitually absent from school may be asked to repeat the year and in exceptional cases may not be able to graduate.** During the school holidays and mid-term breaks, all boarding students are expected to return home, stay with parents or legal guardians or enrol on one of the planned school trips.

■ HEALTH & ACCIDENT INSURANCE

The parent(s) or legal guardian(s) of day students should insure their children for any accidents and illness that may occur during school and extracurricular activities. St. George's International School will not be held responsible for failure to comply with these terms.

All students registered at St. George's International School, **MUST** be in possession of valid Health & Accident insurance that complies with the regulations of the Canton of Vaud.

■ VISA AND STUDENT PERMIT

In order to be accepted at St. George's International School, all students should be in possession of a residence permit for Switzerland, with the exception of Swiss nationals. Unless authorised by the Swiss government, no international student may start lessons without having a valid student visa or Swiss residency permit for the complete academic year.

Upon admission, the school provides assistance to full boarding students with the application for temporary residence permits. **There will be no reimbursement or discount in case of visa refusal or late arrival due to visa issues. St. George's International School reserves the right to inform the competent Swiss authorities who issued the residency permit should a student withdraw, change status or be excluded from school.**

■ USE OF PHOTOS AND DATA PROTECTION

Please be aware that your child's photos could be used for marketing purposes. Family names will not be used. **Please contact our school office if you would like to opt out.**

Fingerprints of students from Year 4 to Year 13 will be taken, in order to grant access to our biometric doors. All data is encrypted and in compliance with the Swiss Regulation of Biometric Protection.

■ LIABILITY FOR DAMAGE AND THEFT

Damage to property caused by students is the sole responsibility of the parent(s), the legal guardian(s) or any student who has reached the age of 18.

St. George's International School declines all responsibility in the event of theft, including personal belongings, money, documents, jewellery or other valuables.

The parents and the student undertake to hold St. George's International School blameless and to immediately cover and indemnify in full St. George's International School for all consequences and damage resulting from the non-respect of their commitments (notably according to the General Terms and Conditions) and from any unlawful act, however small, caused intentionally or as a result of negligence by the student to any property owned by St. George's International School to the School's image and reputation.

■ GENERAL LIABILITY, ACCEPTANCE, APPLICABLE LAW

For boarding students, the Principal, Heads of House and Head of Boarding act in loco parentis in the absence of the child's parents.

These General Terms and Conditions invalidate and replace all previous Terms and Conditions. The school reserves the right to modify them at any time.

When the application form is signed, these General Terms and Conditions are considered accepted. The parent(s) or legal guardian(s) accept these General Terms and Conditions from the moment the student is present at St. George's International School, even if the contract is not signed.

Swiss legislation is solely applicable to all matters arising from these General Terms and Conditions and the related agreements, regardless of the country of residence of the parents or legal guardians.

The place of legal jurisdiction is Montreux, Switzerland.

■ ADMISSIONS REGULATIONS

Our aim is to place students in the correct year group/ programme according to age, previous academic history and future expectations.

St. George's International School has an open and selective admissions policy from Foundation Stage 1 to Year 13, as far as it is possible to meet the needs of individuals. Prospective students who have English as a Foreign Language, Special Educational Needs or have had behavioural issues in the past will also be considered on a case-by-case basis.

Pupils who are accepted may have to sit a series of placement tests in order to determine a correct placement. For admission into years 6 through 13, students will be invited to sit an Online English Placement Test and a Cognitive Ability Test (CAT). This is to establish their level of written and spoken English and their academic ability.

Parents or guardians of prospective students must certify that, at the time of admission, all information pertinent to the application has been disclosed. Any omission of information relevant to the student's admission (e.g. disciplinary action, exclusion and suspension, a requirement for Special Educational Support, and a medical condition) may result in cancellation of the acceptance to or dismissal from the school.

■ ADMISSIONS PROCEDURE

St. George's International School admissions procedure is open throughout the whole academic year (rolling admissions). Prospective families are invited to apply at any given time.

The academic year at St. George's International School runs from August to June. Parents or guardians should follow our step-by-step procedure outlined below in order to register their children at St. George's International School:

**Step
1**

Arrange a visit/ interview (optional) and fill out our [online application](http://www.stgeorges.ch/apply) <http://www.stgeorges.ch/apply>

**Step
2**

Placement of students is according to age, availability, academic records and placement test.

**Step
3**

As English is the language of instruction, it is essential that the teachers of non-native English speakers fill out the language section on the Teacher Recommendation Form.

**Step
4**

Having considered all information submitted in steps 1-3, the Principal makes a final decision on admission. If a student is accepted the Principal determines the class of entry and the programme to be followed.

Once a place has been offered by the School and the parents have accepted, there is a 10 working-day deadline for payment of the Entrance Fee and return of a signed copy of the "Statement of Intent to Register" to the admissions department. Once this deadline expires, the place will be cancelled.

■ APPENDIX I: SCHOOL UNIFORM PRICE LIST

JUNIOR DEPARTMENT
FOUNDATION STAGE

Basic Package				
Sport sweatshirt-unisex	FS	Navy blue	2	250.-
Sport trousers - unisex	FS	Red/ Navy	2	
Sport T-shirt	FS	White	2	
House T-shirt	FS	R/ Y/ B/ G	1	

VAT included

(in Swiss Francs)

JUNIOR DEPARTMENT
YEAR 1- YEAR 6

Basic Package				
Boys long trousers or Girls skirt	Y1-Y6	Grey Tartan	1	370.-
Pullover	Y1-Y6	Navy blue	1	
Polo - unisex	Y1-Y6	White	2	
Sport trousers-unisex	Y1-Y6	Red/ Navy	1	
Sport sweatshirt-unisex	Y1-Y6	Navy blue	1	
Sport shorts/ Skorts	Y1-Y6	Red/ Navy	1	
T-shirt House/ Sport	Y1-Y6	Various	3	

VAT included

(in Swiss Francs)

JUNIOR DEPARTMENT
YEAR 1- YEAR 6

Individual School Uniform Items				
Boys long trousers	Y1-Y6	Grey		55.-
Girls skirt	Y1-Y6	Tartan		55.-
Pullover	Y1-Y6	Navy blue		61.-
Polo shirt	Y1-Y6	White		37.-
Sport trousers-unisex	Y1-Y6	Red/ Navy		59.-
Sport sweatshirt-unisex	Y1-Y6	Navy blue		59.-
Sport shorts/ Skorts	Y1-Y6	Red/ Navy		39.-
Sport T-shirt	Y1-Y6	White		27.-
House T-shirt	Y1-Y6	R/ Y/ B/ G		27.-
Ski jacket	Y1-Y6	Blue		220.-

Optional School Uniform Items				
Summer dress	Y1-Y6	Vichy blue		45.-
Boys short trousers	Y1-Y6	Grey		52.-

VAT included

(in Swiss Francs)

■ APPENDIX I: SCHOOL UNIFORM PRICE LIST

SENIOR SCHOOL

Basic package				
Blazer	Y7-Y11	Navy blue	1	480.-
Boys long trousers or Girls skirt	Y7-Y11	Grey Tartan	1	
Shirt short sleeves	Y7-Y11	White	2	
Pullover	Y7-Y13	Navy blue	1	
School Tie	Y7-Y11	Navy stripe	1	
Sport trousers/ leggings	Y7-Y13	Red/ Navy	1	
Sport sweatshirt-unisex	Y7-Y13	Navy blue	1	
Sport shorts/ Skort	Y7-Y13	Red/ Navy	1	
T-shirt House/ Sport	Y7-Y13	Various	3	

VAT included

(in Swiss Francs)

SENIOR SCHOOL

Individual School Uniform Items Year 7-13				
Blazer	Y7-Y11	Navy blue		120.-
Boys long trousers	Y7-Y11	Grey		55.-
Girls skirt	Y7-Y11	Tartan		55.-
Shirt short sleeves	Y7-Y11	White		38.-
Pullover	Y7-Y13	Navy blue		61.-
Polo shirt	Y12-Y13	Navy		37.-
School Tie	Y7-Y13	Navy stripe		25.-
Sport trousers/ leggings	Y7-Y13	Red/ Navy		65.-
Sport sweatshirt-unisex	Y7-Y13	Navy blue		74.-
Sport shorts/ Skort	Y7-Y13	Red/ Navy		52.-
Sport T-shirt	Y7-Y13	White		27.-
House T-shirt	Y7-Y13	R/ Y/ B/ G		27.-
Ski jacket	Y7-Y13	Blue		255.-

VAT included

(in Swiss Francs)

■ APPENDIX II: SUMMARY OF FEES - DAY STUDENTS

	FS	Y1	Y2	Y3	Y4	Y5	Y6	Y7	Y8	Y9	Y10	Y11	Y12	Y13
Entrance Fee	2'000.-	2'000.-	2'000.-	3'000.-	3'000.-	3'000.-	3'000.-	4'000.-	4'000.-	4'000.-	4'000.-	4'000.-	4'000.-	4'000.-
Tuition Fees	22'750.-	22'750.-	22'750.-	22'750.-	23'360.-	23'360.-	23'360.-	29'480.-	29'480.-	29'480.-	30'700.-	30'700.-	33'150.-	33'150.-
Fixed Charges*	660.-	1'050.-	1'050.-	1'050.-	1'050.-	1'050.-	1'050.-	1'650.-	1'650.-	1'650.-	1'650.-	1'650.-	1'650.-	1'650.-
Meals* **	2'810.-	2'860.-	2'860.-	2'860.-	2'860.-	2'860.-	2'860.-	3'080.-	3'080.-	3'080.-	3'080.-	3'080.-	3'080.-	3'080.-
Extra Expenses														
IB Diploma Charges**													1'300.-	1'300.-
Early Birds/ Late Owls***	included													
Clubs Run by School (On campus)	included							included						
Other Clubs	prices on demand							prices on demand						
Field Trips*								700.-	700.-	865.-	1'295.-	1'295.-	1'295.-	1'405.-
Ski Camp & Mid Week Skiing*		380.-	380.-	920.-	920.-	920.-	920.-	1'190.-	1'190.-	1'190.-	1'190.-	1'190.-	1'190.-	970.-
Additional Lesson Support	Refer to Learning Centre section (Page 17)							Refer to Learning Centre section (Page 17)						
School Bus	Refer to School Bus section (Page 14)							Refer to School Bus section (Page 14)						

*8% VAT included ** Mandatory ***Child care before and after extra-curricular activities

(in Swiss Francs)

ACCREDITED BY

Council of International Schools (CIS)
New England Association of Schools and Colleges (NEASC)
International Baccalaureate Organisation (IBO)

St. George's International School
is a **THINKING SCHOOL**
affiliated to



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